



### **Travel**

The venue is 10 minutes walk from Guildford mainline station and the bus station. There is parking in Guildford but please allow time for traffic! Please note there is no parking available at the venue, not even for us, so bring some cash or credit/debit card to pay in the parking machines. Please check it out before you arrive as some car parks only allow 2 hours parking. Sorry it is a pain! Information about Carparks can be found here but beware some car parks only allow 2 hours parking.

<http://www.guildford.gov.uk/carparks>

There is a good Park and ride service as well and it's much cheaper!

[http://www.surreycc.gov.uk/\\_data/assets/pdf\\_file/0008/7928/Guildford-park-and-ride.pdf](http://www.surreycc.gov.uk/_data/assets/pdf_file/0008/7928/Guildford-park-and-ride.pdf)

### **Venue Address**

Guildford Baptist Church, Millmead, Guildford, Surrey GU24BE

The map and directions are available on this link

<http://www.guildfordbaptist.org/about/how-to-find-us/>

[Please come in through the entrance accessed from Buryfields as there may be loads of building work around the front entrance. You can walk up the side of the building perfectly safely!!](#)

### **Resources for the day**

We provide tea and coffee throughout the day. Guildford High Street is 5 minutes away and there are lots of choices and options for lunch available in the supermarkets/coffee shops etc.

We provide handouts for the day.

The workshop is very practical and we will be getting down on the floor and trying out activities so please leave the Gucci at home and come in comfortable casual clothes.

### **Contact**

If you need to contact us on the day the number is 07704606907 but once the workshop is underway the mobile will be switched to silent and we can only check it in the breaks.

### **Timings**

You are welcome to join us from 9.00 onwards to register, settle in and get a coffee. I am afraid we are not able to get into the building much



before then so **9.00** or after please. The workshop will start very promptly at **9.30am**

The timings for the day are as follows:

9.00 am registration and coffee/tea etc.

9.30 am Workshop

11.30 am Break for 20 minutes for refreshments

1.00 pm Lunch

1.45 pm Workshop and practical activities with tea and coffee as we work

4.00 pm close of workshop

### **Recording and Photos**

Please note that there may not be any recording or photographs taken during the workshop. It is very difficult to persuade parents to give permission for films of their child to be used for training as concerns about where the images will be seen are huge. In order to get permission I give my word to parents that there is **NO** recording or filming during the workshop. In this way parents can feel confident. Once the workshop is finished there is time allowed for attendees to take photographs of any activities or resources produced in the day.

### **Cancellations**

If for any reason you have to cancel and can give us reasonable notice, so we can sell your place, we will do our best to slot you onto another equivalent training day as soon as possible. Unfortunately we are not able to give refunds.

If for any reason we have to cancel, (it hasn't happened yet but never say never), we will set up an alternative date and allocate you a place or slot you into a course on a date to suit you.

If you have any questions please do not hesitate to contact us on [contact@ginadavies.co.uk](mailto:contact@ginadavies.co.uk)