

Funded by



Department
for Education



East Midlands,
South Yorkshire and Humber
Teaching Schools Alliance



Professional Clerks' Development Programme

Nottingham

Approved by the DfE, this programme offers both new and experienced clerks an opportunity to develop their role so that they can contribute effectively to governance at their school or academy trust. New clerks will be able to develop their understanding of clerking and develop essential knowledge and skills, whilst experienced clerks will be able to enhance and develop their competencies and expertise.

The programme will consist of:

- ⇒ Two face-to-face days, facilitated by an experienced, high quality facilitator
- ⇒ Inter-session research and activities to put your learning into practice
- ⇒ Reflection on your learning throughout the programme
- ⇒ Peer support and sharing practice with other clerks on the programme

Day 1: Thursday 10th October 2019, 9:30am-3:30pm

- Understanding Governance and the Role of the Clerk
- Administration, Advice and Guidance

Day 2: Monday 18th November 2019, 9:30am-3:30pm

- People and Relationships
- Panels, Evaluation of Programme and Impact

VENUE: The Becket School, The Becket Way, West Bridgford, Nottingham, NG2 7QY

Parking is available, or the NET tram stop at Wilford Lane is adjacent to the school.

Lunch and refreshments will be provided.

COST: £80 (the full cost of the programme is £430 per delegate; £350 will be funded by the Department for Education, meaning that schools will only pay £80).

For further information, or to book your place, [please visit our online booking page.](#)

Closing date for bookings, Wed 25th Sept 2019